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The Potter Township Supervisors held a Regular Business Meeting on Wednesday, August 26, 2020 at the Potter Township Municipal Building and through ZOOM. Ms. Rebecca Matsco called the meeting to order at 6:08 pm and led the Salute to the Flag.

In attendance were:

Supervisors: Rebecca Matsco, Earl Shamp and Al Cwynar

Solicitor:

Engineer: Dan Sell Secretary: Linda McCov

Visitors: Lauren Patton, Bill Winkle, Ron Robinson, Steve Saunders, Matt Book, Courtney Hunt, Lauren

Saunders, Bruce McElhaney, Robert Bible, Ned Mitrovich, Robert Steffes, Mark Summerville

MEETINGS:

8/19 - Ms. Matsco, Mr. Shamp & Mr. Cwynar met in Executive Session to discuss litigation involving the Township 8/26 - Ms. Matsco, Mr. Shamp & Mr. Cwynar met in Executive Session to discuss litigation involving the Township

MOTION TO APPROVE THE MINUTES OF THE REGULAR BUSINESS HELD ON AUGUST 12, 2020 - with corrections. **MOTION: AI Cwynar SECOND: Earl Shamp MOTION CARRIED**

CITIZENS:

Mr. Mitrovich and Mr. Bible stated that they received two letters from the Potter Twp. Vol Fire Department regarding the water flow and sufficient devices for the Montgomery Ridge Development and indicated that everything was okay. They also stated that Pocket Nurse has not resolved their issues with pressure and fire flow. Mr. Shamp will get a building report for Pocket Nurse to Mr. Mitrovich. Ms. Matsco asked if there were any expansion of lines planned with MWAA - Mr. Mitrovich said that was not earmarked for now. He indicated that since Potter was at the end of their water line - the Township might consider a water tank. He also stated that there is an emergency connection with CTWA on Brodhead Road. The MWAA is currently making improvements through mapping and modeling for weak spots. The Board and MWAA will continue a discussion on a tank in Potter Twp. in the future. Mr. Bible said that an elevated tank will cost approx. \$500,000 and will give about a two day storage. They are looking at a site in Potter for this. Mr. Shamp wanted to know if Raccoon's tank has a check valve and Mr. Mitrovich said yes.

OLD BUSINESS:

The Board received agreements for the Montgomery Ridge Development from Mike Jones but have not had a chance to review them.

The Board will continue a discussion on a hiring a park ranger for Rocky Bend.

NEW BUSINESS:

MOTION TO RATIFY THE APPROVAL OF A \$75.00 TIP FOR BRUSTER'S ICE CREAM SERVICES ON SUNDAY, AUG. 1ST FOR THE TOWNSHIP EVENT. The Motion was made by Al Cwynar and seconded by Earl Shamp on August 19th. SECOND: Al Cwynar MOTION CARRIED **MOTION:** Earl Shamp

SOLICITOR'S REPORT:

The Board reported that they received a resignation from Mike Jones via email. Ms. Matsco stated that the Township is presently being represented by N. Stotler Law issue by issue.

There was a discussion on searching for another solicitor for the Township. Mr. Shamp recommended George Patterson. Ms. Matsco stated she wants to look outside of Beaver County. Mr. Cwynar said we have to do something and see what is out there. Ms. Matsco stated that in the interim - Ms. Stotler will review the agreements for Montgomery Ridge and Mr. Cwynar agreed. Mr. McElhaney asked the Board if Rettop would have to pay for both solicitors and Ms. Matsco stated that the Township will take on that cost and Mr. Cwynar agreed.

MOTION TO HIRE N. STOTLER LAW AS AN INTERIM SOLICITOR TO REPRESENT POTTER TOWNSHIP REGARDING LEGAL MATTERS WITH THE MONTGOMERY RIDGE DEVELOPMENT.

MOTION: Rebecca Matsco SECOND: Al Cwynar Abstained: Earl Shamp **MOTION CARRIED**

Ms. Patton asked if Mr. Jones was also the Planning Commission solicitor and the Board said yes.

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ENGINEER'S REPORT:

A meeting was set up for August 31st at 10:00 am to meet with Shields Paving regarding starting the project for the 2020 Paving Project.

MOTION TO GIVE SHIELDS PAVING A NOTICE TO PROCEED.

MOTION: Earl Shamp SECOND: AI Cwynar

MOTION CARRIED

Mr. Robinson stated that Fred Brandt sent info on the vertical curve, speed limit and site distances to Mr. Sell. Mr. Sell stated that he spoke with Mr. Brandt on the phone. Ms. Matsco stated that the Board will wait to discuss Montgomery Ridge until they can meet in person. Mr. McElhaney stated that the plans were being redone with no request for variances.

PLANNING COMMISSION: No report.

FIRE DEPARTMENT: No report.

ROAD DEPARTMENT: Ms. Matsco asked Mr. Sell to find out how Shields Paving will handle traffic control during the paving project.

ANNOUNCEMENTS:

- The Planning Commission will not meet in August.
- The Supervisors will hold a Work Session on Wednesday, September 2nd at 6:00 pm in person and through ZOOM. The current maximum capacity for indoor gatherings in the Commonwealth is 25 people.
- The Township municipal office will be closed Monday, September 7th in observance of Labor Day.
- The Township municipal office will be closed Tuesday, September 8th through Thursday, September 10th for vacation.
- The Supervisors will hold a Budget Work Session on Wednesday, September 16th at 6:00 pm in person and through ZOOM. The current maximum capacity for indoor gatherings in the Commonwealth is 25 people.
- The Supervisors will hold a regular Business Meeting on Wednesday, September 23rd at 6:00 pm in person and through ZOOM. The current maximum capacity for indoor gatherings in the Commonwealth is 25 people.

THERE BEING NO FURTHER BUSINESS THE MEETING ADJOURNED AT 7:08 PM.

MOTION: AI Cwynar SECOND: Earl Shamp MOTION CARRIED

Respectfully Submitted,

Linda McCoy, Secretary